

# WHS Incident, Hazard or Risk (IHR) Notification Form

## 1 . Date Time and Place of Incident Hazard or Risk

Date of IHR:

Time of IHR:

Place Where IHR Occurred:

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## 2. Category of Any Person Involved

Contractor    Visitor    Other\_\_\_\_\_ Not Applicable

## 3. Details of Any Injured Person Involved

Name:

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Reference to Other IHR Reports Required?

No

Name(s) of Other Person(s) Injured:

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## 4. Injury Details (if appropriate)

Bodily Location of Injury (e.g. finger):

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Nature of Injury or Disease:

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## 5. Name of Any Witness(s):

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## 6. Incident Hazard or Risk Particulars

What Work / Activity, if any, was Being Carried Out at the Time of the IHR?:

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What Occurred?\_\_\_\_\_

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What Do You Consider Caused the IHR?:

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## 7. Recommended Preventative Actions

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To be Taken By Whom?:

By When?

Reporting Person's Name?:

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Signature:

Date:

Managing Agent: Bright and Duggan

Signature:Date:

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Note: a copy of this form must be sent to the Owners Corporation and the Managing Agent within 24 hours of the accident / [HR.

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Is This Accident / IHR Reportable to WorkCover/WorkSafe ACT? Yes

No

(See Work Health and Safety Act

2011

<https://www.legislation.act.gov.au/a/>

[2011-35/](#)

Must Report When:

There is the death of a person; or

A person requires medical treatment within 48 hours of exposure to a substance; or

A person requires immediate treatment as an in-patient in a hospital; or

A person requires immediate medical treatment for any of the following —

The amputation of any part of his or her body

A serious head injury

A serious eye injury

The separation of his or her skin from an underlying tissue (such as de-gloving or scalping)

Electric shock

A spinal injury

The loss of a bodily function

Serious lacerations

Near misses must also be reported if it involved:

The collapse or partial collapse of all or part of a building or structure; or

An implosion, explosion or fire; or

The escape, spillage or leakage of any substance including dangerous goods; or The fall or release from a height of any plant, substance or object.

## Notes

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